



Butte Falls School District #91

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UNOFFICIAL MINUTES OF THE BUDGET COMMITTEE MEETING TUESDAY MAY 1, 2018

DATE/TIME/PLACE: A meeting of the Budget Committee of Butte Falls School District 91 was held on Tuesday May 1, 2018 at 4:30 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, Oregon.

CALL TO ORDER: Steve Nelson, Dan Murphy, Kathleen Misfeldt, Fred Philips, John Huey
Absent: Stephanie Pitts, Aaron Worman

ADMINISTRATION: Dr. Phil Long, Racheal Aiken, Dianne Gorman

SECRETARY: Julie Freeman

PUBLIC: Mardell Smith, Roni Burg, Sarti Powell, Ahrien Johnson

CALL TO ORDER: Board Vice-Chair Steve Nelson called the meeting to order at 4:30 p.m.

APPROVE AGENDA: Agenda Corrections: Vice Chair Mr. Nelson stated he would preside in Mrs. Pitts absence. Mr. Murphy made a motion to approve the agenda as amended. Mrs. Misfeldt seconded. Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye, Mr. Phillips-Aye, Mr. Huey-Aye. Voted and carried. 5 Ayes votes, 0 opposed.

ELECT OFFICERS: Mr. Nelson made a motion to appoint Mr. Murphy as presiding officer. Mr. Murphy declined. Mrs. Misfeldt made a motion to appoint Mr. Phillips as presiding officer. Mr. Huey seconded. Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye, Mr. Phillips-Aye, Mr. Huey-Aye. Voted and carried. 5 Ayes votes, 0 opposed.

BUDGET MESSAGE: Dr. Long read the budget message. The following is an outline of the budget message presented by Dr. Long.

Budget Assumptions:

- The state-wide funding level for K-12 education will remain stable at \$8.2 billion for the second year of the 2017-2019 biennium.
- Our district will maintain the increased enrollment it experienced this year.
- Strategic Investments
- The District must proactively add additional staff and instructional materials.
- The District must work to ensure sufficient reserve funds to provide for regular, planned curriculum adoptions and facilities maintenance.

Revenue Increase:

- Increased student enrollment.

Expenditure Increases and Investments:

- Projected Wages and Salary Increases
- Public Employee Retirement System (PERS) increases
- Health Insurance Costs
- Staffing Allocations
- Special Education
- Teaching/Technology Materials
- Food Services
- Co-Curricular and Extra-Curricular Middle School and High School Programs
- Transportation
- Safety
- Reserves

Priorities for Future Investments:

- Fencing Upgrades
- Increased Digital Monitoring
- Improved Exterior Lighting
- Repair or Replacement of Walkways
- Improvement to the Playground Area at the Elementary Campus
- Increase Reserves for Technology
- Increase Reserves for Textbooks/Curriculum Adoption
- Increase Reserves for Capital Improvements

FINANCIAL REVIEW:

Mrs. Aiken directed the committee through a paper power-point presentation, explaining the following categories:

- Projected Revenue General Fund - \$3,837,614
- Projected Revenue Grants & Project Funds - \$1,179,399
- Projected Revenue Capital Improvements - \$500,000
- Projected Expenditures-Personnel \$2,626,951 This includes two new teachers, step increases, cost of living increases, nine full time instructional assistants, two part time instructional assistants, one part time campus monitor, all coaches and assistant coaches.
- Projected Expenditures-Purchased Services-\$442,391
- Projected Expenditures-Supplies and Materials-\$209,902
- Projected Expenditures-Other Objects-\$58,370
- Projected Expenditures-Transfers-\$205,000 Food Service \$55,000, PERS \$100,000, Reserves \$50,000.

Mrs. Aiken was able to answer questions the committee had on the presentation.

Mrs. Aiken presented the committee with a 2018-2019 Proposed General Fund Budget Comparison Form. The form outlined the proposed budget and compared it to last year's budget. Mrs. Aiken stated that the \$55,000 is the amount needed for food service transfer should be changed on the budget message and power point presentation. She also stated that the personnel cost amount should also be changed on the budget message to 68% rather than 64% of our budget expenditures.

Mrs. Aiken was able to answer questions the committee had on the comparison form.

The Budget Committee went through the 2018-2019 Proposed Budget Document by line item. Budget Committee members had the opportunity to ask questions. Mrs. Aiken was able to provide answers to their questions.

Mr. Murphy questioned the line item concerning the office managers and the increase in the dollar amount Mrs. Aiken said she would look into it. Mrs. Gorman asked if we could add back in the stipend for the Dean of Students.

Mr. Phillips the presiding budget committee officer gave each committee member an opportunity to ask further questions and provide comments on the budget presentation.

Committee members praised Mrs. Aiken on her hard work on the budget and presentation of the budget.

Mr. Phillips, the presiding budget committee officer gave the audience the opportunity to ask questions and provide comments on the presentation. Mr. Johnson also commented on the excellent presentation given by Mrs. Aiken.

Mr. Huey made a motion to approve the proposed 2018-2019 budget in the amount of \$5,517,013 and to set the tax rate at 4.5759 per one thousand dollars of assessed value. Mr. Nelson seconded. Mr. Nelson-Aye, Mrs. Misfeldt-Aye, Mr. Murphy-Aye, Mr. Phillips-Aye, Mr. Huey-Aye. Voted and carried. 5 Ayes votes, 0 opposed.

ADJOURNMENT: With no further business, the meeting was adjourned at 6:45 p.m.